

# STEPS TO A 504 PLAN

It is recommended that students with celiac disease have a 504 plan. A 504 plan is for students that do not need a special education plan, but have other barriers that may prevent them for learning. Follow the steps below, as well as any specific directions from your school, and you will be on your way to getting a 504 plan!

## STEP 01

### GET DOCUMENTATION OF DIAGNOSIS

Request an official letter from your child's doctor that informs the school of your child's diagnosis of celiac disease.



### IDENTIFY THE 504 PLAN COORDINATOR

Find out who the coordinator of the 504 plans is at your child's school. This can be found on the school website or call the school administration and ask.

## STEP 02



### REQUEST A 504 PLAN

A 504 plan have to be requested by you in writing. Write that you want to initiate a 504 plan for your child due to their diagnosis of celiac disease. Sign and date the letter and send it to the 504 plan coordinator.

## STEP 03



### Evaluation

The school will initiate an evaluation of your child and go over their academic and medical records. They may also interview your child and their teacher.

## STEP 04

### MEET TO DEVELOP PLAN

A meeting will be scheduled to discuss and develop an appropriate plan for your child. The meeting usually includes the coordinator, the child's teacher, & parents. Make sure to review the plan at least yearly with any updates.



## STEP 05

